

PRINT-AND-SIGN FORM — MICHIGAN

Personal Property Memorandum

A statutory form for distributing tangible personal property under your Michigan will. Print, fill out by hand, sign, and store with your will. No witnesses or notary required by statute.

ABOUT THIS GUIDE

This Personal Property Memorandum is a statutory form authorized by MCL 700.2513 of the Michigan Estates and Protected Individuals Code. It supplements (and is incorporated by reference into) your Last Will and Testament, allowing you to direct the distribution of tangible personal property without amending your will each time you change your mind. This template is provided for informational purposes only. Bancroft does not provide legal, tax, or financial advice. Consult with an estate attorney for advice tailored to your circumstances.

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About This Form

A Personal Property Memorandum is a separate, signed document referred to in your will that lets you distribute tangible personal property to specific people. Michigan recognizes this form under MCL 700.2513. It is the cleanest way to give your china to one child, your jewelry to another, and your tools to a third — without rewriting your will every time you change your mind.

Use this form when you have items of sentimental or modest monetary value and you want a simple, signed record of who gets what. For high-value or contested items, talk to your attorney about including specific bequests in the will itself.

Your will must reference this memorandum. For this memorandum to take effect, your existing Will must include language referring to a separate written memorandum (often called a "tangible personal property memorandum" or "memorandum of personal property"). If your Will does not contain that reference, this form has no legal effect — talk to your estate attorney about adding the reference language to your Will. Bancroft-generated wills already include the reference clause.

What You Can — and Cannot — Distribute With This Form

MCL 700.2513 strictly limits this memorandum to tangible personal property. Use the table below as a quick reference.

ALLOWED (TANGIBLE PERSONAL PROPERTY)	NOT ALLOWED
Jewelry, watches, and family heirlooms	Cash, money in any form
Furniture, household goods, and decor	Bank, brokerage, or retirement accounts
Artwork, collectibles, and antiques	Real estate, deeds, or land
Vehicles, boats, recreational equipment	Stocks, bonds, mutual funds, certificates of deposit

ALLOWED (TANGIBLE PERSONAL PROPERTY)	NOT ALLOWED
Tools, equipment, sporting goods	Promissory notes, IOUs, evidences of debt
Books, instruments, photographs	Documents of title (vehicle titles transferred separately)
Clothing, personal effects	Property used in a trade or business

A note on vehicle titles. You may use this memorandum to direct who receives a vehicle, but Michigan vehicle titles must be transferred separately by your personal representative through the Secretary of State after your death. The memorandum tells the personal representative who should receive the vehicle; the title transfer process is what actually changes ownership.

How To Use This Form

1. Confirm your Will contains a clause referring to a "tangible personal property memorandum" (or similar language). If not, do NOT use this form — see your attorney.
2. On the next page, write your full legal name and the date your Will was originally executed. These two pieces of information identify which Will this memorandum supplements.
3. On the items page, list each item, the recipient's full legal name, and (optionally) any explanatory notes. Describe each item with reasonable certainty — "the diamond solitaire ring my mother left me" beats "the ring."
4. If you need more space, use the Continuation page. Initial each items page in the space provided so it is clear all pages belong to the same memorandum.
5. Sign and date the signature page in pen. Michigan does NOT require witnesses or a notary, but you may add either or both for additional evidentiary weight.
6. Store the signed memorandum with your Will so your personal representative can find it.

Updating this memorandum. You can replace this memorandum at any time by signing a new dated memorandum. The most recently dated, signed memorandum controls. Destroy any superseded versions to avoid confusion at distribution time. Do not strike out, alter, or initial changes to a signed memorandum — sign a fresh one instead.

If your Will conflicts with this memorandum. Where the Will itself specifically devises a particular item, the Will controls and this memorandum has no effect on that item. Use this memorandum for items not specifically addressed by the Will.

Personal Property Memorandum

Pursuant to MCL 700.2513

I, the undersigned testator, hereby execute this Memorandum of Personal Property as a written instrument referred to in my Last Will and Testament identified below. This memorandum is intended to take effect under MCL 700.2513 of the Michigan Estates and Protected Individuals Code.

IDENTIFICATION

TESTATOR FULL LEGAL NAME

DATE MY WILL WAS ORIGINALLY EXECUTED (MM/DD/YYYY)

STATUTORY RECITATIONS (PREPRINTED — NO ACTION REQUIRED)

1. This memorandum disposes of TANGIBLE PERSONAL PROPERTY only. It does not, and cannot, dispose of money, evidences of indebtedness, documents of title, securities, or property used in a trade or business.
2. No item disposed of in this memorandum is otherwise specifically devised by my Will. To the extent of any conflict, my Will controls.
3. I describe each item and devisee in this memorandum with reasonable certainty so that my personal representative can identify what each devisee is to receive.
4. I may revoke or amend this memorandum at any time by executing a new dated memorandum. The most recently signed memorandum controls.
5. This memorandum is not itself a will or codicil. It is given effect only because my Will refers to it.

Items

Describe each item and the recipient's full legal name with reasonable certainty. Use the Notes column for any clarification about location, history, or how the item should reach the recipient.

#	ITEM DESCRIPTION	RECIPIENT (FULL LEGAL NAME)	NOTES (OPTIONAL)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			

TESTATOR INITIALS (THIS PAGE)

Continuation

Use this page only if you have more items than fit on the previous page. If you do not need this page, simply leave it blank or attach it to the back. Initial below if any rows are used.

#	ITEM DESCRIPTION	RECIPIENT (FULL LEGAL NAME)	NOTES (OPTIONAL)
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			

TESTATOR INITIALS (THIS PAGE, IF USED)

Signature

I have read this entire Personal Property Memorandum (including any continuation page used). I sign it freely, as my act and deed, to be read with and as part of my Will identified above.

TESTATOR SIGNATURE

PRINTED NAME

DATE SIGNED (MM/DD/YYYY)

Witness and notary blocks (optional). MCL 700.2513 does not require witnesses or notarization. The blocks below are optional and provided only to add evidentiary weight if you and your attorney decide that's prudent — for example, if you anticipate a contest or want a third party to confirm your signature. Skip this section entirely if you don't want to use it.

OPTIONAL WITNESS BLOCK

WITNESS 1 SIGNATURE

PRINTED NAME

ADDRESS

DATE

WITNESS 2 SIGNATURE

PRINTED NAME

ADDRESS

DATE

OPTIONAL NOTARY ACKNOWLEDGMENT

State of Michigan, County of _____

On this ____ day of _____, 20____, before me, a Notary Public in and for said County, personally appeared the above-named Testator, known to me (or proved to me on the basis of satisfactory evidence) to be the person who executed the foregoing instrument, and acknowledged that they executed the same for the purposes therein stated.

NOTARY PUBLIC SIGNATURE

PRINTED NAME

ACTING IN THE COUNTY OF

MY COMMISSION EXPIRES

This Personal Property Memorandum is provided as a template for personal use under MCL 700.2513 of the Michigan Estates and Protected Individuals Code. It is intended to supplement an existing will that contains language referring to a separate written memorandum. It does not create a will, replace a will, or transfer real estate, securities, money, or property used in a trade or business. Bancroft does not provide legal, tax, or financial advice. Consult with a Michigan-licensed estate attorney for advice tailored to your circumstances.